

2009-2010
PARENT HANDBOOK

Logan Middle School
"Where Anything is Possible"

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MISSION STATEMENT

Logan Middle School is a community where respect, responsibility, and resourcefulness are encouraged and developed through quality instruction. Our community promotes success and life-long learning skills as we explore diversity within ourselves, each other, and our environment.

STATEMENT OF PHILOSOPHY

Logan Middle School Staff accepts the responsibility of creating an environment in which each student may attain optimum development as an individual and as a member of a democratic society. Through his/her experience in this environment, students can acquire, within the limits of their capacity, not only knowledge and skills, but also positive attitudes and ideals, and an understanding and appreciation for others.

PURPOSE OF MIDDLE SCHOOL

The purpose of the middle school is to offer a program, which shall be suited to the various and changing needs of boys and girls in their early adolescence.

To implement the above stated philosophy, individual differences among young adolescents must be recognized and accepted. Middle school is a period of exploration and transition in a school climate, which is conducive to self-motivation, self-direction, and exploration.

In the middle school, special attention is given to the early adolescent's anxieties, and to their particular changing, physical, intellectual, emotional, and social needs.

Predicated upon the philosophy that education should be success oriented, consistent pupil progress through the middle school should be the general rule. Our school is geared to helping each student realistically understand and accept his/her potential abilities, interests, and areas in need of growth, while retaining his/her sense of self worth.

MIDDLE SCHOOL OBJECTIVES

- A. To provide a variety of learning experiences.
- B. To facilitate the transition of students from elementary through middle school to senior high.
- C. To develop a respect for the student's own individuality in the interest of, but not always in conformity with, the group.
- D. To stimulate critical thinking.
- E. To build human relationships and perpetuate democratic ideals.
- F. To develop and maintain habits of healthful living.
- G. To develop emotional stability.
- H. To increase the sense of responsibility.
- I. To assist the student in making intelligent, personal, social, educational, and vocational adjustments.

The administration and staff at Logan Middle School strive to make our learning environment the very best possible for our students. We realize that ongoing communication between staff, students, parents, and the community is essential for us to achieve our objectives.



LOGAN MIDDLE SCHOOL STAFF - 2009-2010

PRINCIPAL

Dr. Troy D. Harcey

ASSOCIATE PRINCIPAL

Lisa Schreiner

ATHLETIC DIRECTOR

Samantha Parkhurst

SECRETARY TO ADMINISTRATION

Lynette Pederson

GUIDANCE SECRETARY

Linda Kouba

GRADE 6

Robin Fleig
Kathy Giese
Karla Lawrence
Robert McCarthy
Samantha Parkhurst

GRADE 7

Brad Knoll
Barb Mueller
Heather Rosene
Ryan Rieber
Tony Lyga
Mark Vale

GRADE 8

Joan Solberg
Jodi Jansky
Donna Lamke
Matthew Christen
Carolyn Lawrence
Jill Gorell

Staff, cont.

TEAM YES (MULTI-GRADED)

Janet Koll

SCHOOL RESOURCE OFFICER (SRO)

Brad Stoner

SCHOOL LIAISONS

Dempsey Miller, Derek Yang

ART

Lynnae Haerle-Burns
Sherrie Sikora

PHYSICAL EDUCATION

Lorrae Swartz
Chester Janke

HEALTH

April Young
Megan Hertz

MUSIC

Gary Reedy
Kevin Kohlman
Nancy Pilmonas
Doreen Athnos
Beth Becker
Marianne Buchanan

TECHNOLOGY EDUCATION

Jeff Kurisch

FAMILY/CONS.ED

Sue Dinger

READING SPECIALIST

John Weiland

DISTRICT NURSE

Melissa Kujak

BUSINESS EDUCATION

Kathleen Johnson

HEALTH ASSISTANT

Donna Gallup

HEARING IMPAIRED

Tracie Happel

SCHOOL COUNSELORS

Mary Netzer

LMC

Jodi Slaats-Hughes

ELL

Connie Miller

WORLD LANGUAGE

Janelle Laufenberg
Karen Flahive Lee

SPECIAL EDUCATION

Paula Thompson
Meredith Tomesh
Gregory Fenton
Jody Every
Joyce McCarthy
Gail Traut
Maria Ellis

TEACHER ASSISTANTS

Xia Moua
Torrey Ostrem
Sue Newcomb
Deb Schubert
Holly Denzer
Elaine Gillis
Deb Arneson
Ron Wigdal
Courtney Krause
Janice Seeger

SPECIALISTS

Stephanie Miskovetz - Soc. Worker
Mary Jo Snow - Psychologist
Nancy Henderson - Speech

CLCC DIRECTOR

Sue Peterson

Staff cont.

Lee Retzlaff - Adaptive PE
Carol Bloom - PT
Dana Young - OT

HPL
Dani Hartman

CUSTODIANS

Doug Gschwind - AM Engineer
Dan Ledegar - PM Engineer
Nhia Xiong
Tim Fitzpatrick
Wayne Runde
Jeff Erickson
Mike Yehle

COOKS

Corinn Schoen - Cook Manager
Paulette Weber - Asst. Cook Manager
Michelle Meier
Cindy Loberg
Holly Grabinski
Brian Herlitzka



DESCRIPTION OF SUPPORT SERVICES

GUIDANCE AND COUNSELING

The purpose of the Guidance and Counselor program in the School District of La Crosse is to assist all students in the developmental processes in intellectual, social, and personal growth and to assist students in making informed and individually appropriate social, educational and vocational choices.

SCHOOL PSYCHOLOGIST

The School District of La Crosse provides certified individuals who are responsible for providing psychological services for students, parents, and school staff.

SCHOOL SOCIAL WORKER

The School District of La Crosse provides certified individuals who are responsible for providing for the adaptive, social-emotional, behavioral, personal, family, and community liaison needs of all children.

OCCUPATIONAL THERAPIST

This certified individual provides therapy (upon medical recommendation) for any student who has a congenital or acquired disease or condition of such severity that achievement of normal growth and development may be hindered.

PHYSICAL THERAPIST

This certified individual provides therapy that is given upon medical recommendation to students who have neurological dysfunctions, in order to improve general physical condition, functional self-care, effective speech, ambulation, and process toward independence.

SPEECH AND LANGUAGE

The School District of La Crosse provides certified individuals who work with handicapping conditions characterized by a delay or deviance in the acquisition of paralinguistic, receptive, and/or expressive skills of oral communication.

DAILY SCHEDULE

6th Grade

Period 1	7:35 - 8:30
Period 2	8:30 - 9:15
Period 3	9:15 - 10:00
Period 4	10:00 - 10:45
Period 5	Lunch 10:45-11:15
Period 6	11:15 - 12:00
Period 7	12:00 - 12:45
Period 8	12:45 - 1:30
Period 9	1:30 - 2:15
Resource	2:15 - 2:35

7th Grade

Period 1	7:35 - 8:30
Period 2	8:30 - 9:15
Period 3	9:15 - 10:00
Period 4	10:00 - 10:45
Period 5	10:45 - 11:30
Period 6	Lunch 11:30-12:00
Period 7	12:00 - 12:45
Period 8	12:45 - 1:30
Period 9	1:30 - 2:35

8th Grade

Period 1	7:35 - 8:30
Period 2	8:30 - 9:15
Period 3	9:15 - 10:00
Period 4	10:00 - 10:45
Period 5	10:45 - 11:30
Period 6	11:30 - 12:15
Period 7	Lunch 12:15-12:45
Period 8	12:45 - 1:30
Period 9	1:30 - 2:35

PARENT/TEACHER CONFERENCE DATES - (Logan Middle Only)

FALL:	October 6, 2009	3:15 - 7:30 p.m.
	October 8, 2009	3:15 - 7:30 p.m.
	October 14, 2009	3:15 - 7:15 p.m.
SPRING:	March 2, 2010	3:15 - 7:30 p.m.
	March 4, 2010	3:15 - 7:30 p.m.
	March 10, 2010	3:15 - 7:15 p.m.

INFORMATION FOR PARENTS AND STUDENTS

We hope you will take the time to discuss and share this information with each other. It is our intent to make school a positive and exciting place for learning. We can only do this with everyone's help and cooperation. It's not my school, their school, or that school, it's OUR SCHOOL. Let's all work together, be proud of it and make it "rise above the rest." In addition, it is our purpose to help students acquire the basic skills of learning to find ways to make our program more effective in producing students who:

1. Have positive feelings toward themselves and other people.
2. Have an attitude of "caring."
3. Are willing to try something new even to the point of risking failure.
4. Will face life openly and eagerly.
5. Will look below the surface when examining issues.
6. Are flexible, able to adapt to changing times and conditions.
7. Have not lost their curiosity.
8. Can cope with injustice.
9. Want to keep on learning.
10. Can live with ambiguity.
11. Can and will accept responsibility.
12. Know how to work with other people.
13. Learn how to make decisions.
14. Retain a sense of humor.
15. Will evaluate themselves.
16. Will alter positions when given new data.
17. Can communicate effectively.
18. Can cope with change.

A. DISTRICT STUDENT CODE OF RIGHTS AND RESPONSIBILITIES

This year a copy of this pamphlet will be handed out at pre-registration to all Logan Middle students. Both parent and student signatures are required stating that the code has been read and is understood. The pamphlet includes important school district rules and procedures. District Website: LaCrosseSchools.org

B. SCHOOL RULES

Logan Middle School can function at its highest efficiency if all students and staff work to achieve and promote the following core values:

RESPONSIBILITY	PERSEVERANCE
COMPASSION	SELF-DISCIPLINE
RESPECT	HONESTY
GIVING	

C. DISCIPLINE PROCEDURE

Logan Middle School has adopted a discipline policy that is working for the majority of students. It works simply because the entire staff and student body has taken ownership in the policy.

- I. All students are expected to follow and support the "Student Conduct Code" adopted by the School District of La Crosse.
- II. Most inappropriate behavior by students in the classroom will be dealt with using the following:

CATEGORY I - INAPPROPRIATE BEHAVIOR

- 1. WARNING! Students are informed that their behavior is inappropriate and their name is recorded.
- 2. Requires a conference between teacher and student. It is the intent of these conferences to discuss ways in which the student can act more appropriately in the class.
- 3. If the inappropriate behavior continues the teacher may isolate the student to develop a written plan to get back into the learning situation.

CATEGORY II - BEHAVIOR IS CAUSING SERIOUS LOSS OF INSTRUCTION TIME TO STUDENT AND OTHERS

- 1. If a student refuses to develop a plan or the inappropriate behavior continues, they will be sent to ALAC (Alternative Learning Academic Center) or to the office with a Discipline Referral Sheet. The administration will take appropriate action.

DISCIPLINE PROCEDURE, cont

Some situations may require a more specific plan and consequence. Examples may be, but not limited to, the following:

- 1) Loss of school privileges
- 2) Daily progress report
- 3) Unit/Teacher conference
- 4) In-class suspension
- 5) In-school suspension
- 6) Referral to School Resource Officer
- 7) Out-of-school suspension with parent/guardian conference for re-admission
- 8) Administration/counseling/teachers look for support groups
- 9) Initiate Student Assistance Card
- 10) Referral to outside agencies
- 11) Expulsion

D. SECONDARY SCHOOLS STUDENT DRESS CODE

JFCA

Recent trends in fashion reflect the more revealing styles of our current popular culture. While these styles, which expose excessive cleavage, may be appropriate for social functions, they are not appropriate for the school setting. **STUDENTS ARE NOT TO WEAR SPAGHETTI STRAP TOPS, REVEALING LOW CUT TOPS, TOPS WITH OVER-SIZED NECK AND ARM AREAS, OR CLOTHING THAT EXPOSES UNDERGARMENTS. ADDITIONALLY, WE DO NOT ALLOW TRANSPARENT TOPS OR TOPS THAT REVEAL A BARE MIDRIFF.**

No person shall wear clothing that contains pictures and/or writing referring to sexual references, profanity, illegal drugs, or the promotion of alcoholic beverages and/or tobacco products in the school building during the school day. No student shall be permitted to wear any headgear (cap, hat, bandanna, etc.), other than for religious or medical reasons in the school building during the school day. Heavy chains or chain wallets are not permitted.

We appreciate you supporting our efforts to provide your child with a quality education in a safe and healthy environment.

E. ATTENDANCE

If your child is ill and cannot attend school, please call 789-7750 to notify school authorities before 8:00 am on the day of the absence. This phone call will eliminate us having to call you at home or at work. Please remember we have an answering machine to take your calls after/before office hours. If your child is to be excused for an appointment, please call school first and a pass will be issued to the student. If you are planning to take your student out of school for a family vacation, you need to notify the office, in writing, at least one week in advance, to obtain a pre-excused absence form. It is then the student's responsibility to check with all his/her teachers and collect all assignments that will be missed.

NOTE: PLEASE REVIEW VERY CAREFULLY THE RECENTLY UPDATED AND APPROVED ATTENDANCE POLICY FOR THE SCHOOL DISTRICT OF LA CROSSE. A COPY OF THE COMPLETE POLICY IS AVAILABLE UPON REQUEST. Website: LaCrosseSchools.org

- 1. Attendance at the middle school will be taken every period.**
- 2. A parent may excuse a student for not more than 10 days in a school YEAR if the parent notifies the school in writing before the absence.**
- 3. After 10 days of excused absences, verification of absence (phone call or written), will not be automatically excused. It is the sole responsibility of the building administrator to determine whether absences are excused or unexcused.**
- 4. Students who are absent because of illness for five consecutive days must provide a doctor's note verifying the length of absence. At 10 days of accumulated absences per YEAR, a building administrator will require a doctor's note for ALL subsequent absences for the absence to be excused. If a note is not received, the absence will be unexcused.**
- 5. Tardiness is defined as coming late to class. Students missing more than half, (20 minutes), of ANY class period will be marked unexcused absent for the entire period. Habitual tardiness will be considered a truancy and tickets may be issued.**
- 6. An unexcused absence, as determined by the building administrator, for part or all of one or more days will be considered a truancy and the La Crosse Police Department SRO Officer may issue a truancy ticket.**

F. HEALTH CENTER

Students who become ill during the day are to report to the health office. When necessary, ill students will be sent home after calling a parent.



G. STUDENT TELEPHONE USE

A specific telephone, located in the Main Office, has been designated for student use. In order to use the telephone during school hours, a student needs to receive written permission from a teacher or main office personnel. The conversation should be brief and school-related. Common telephone courtesy is expected. A pay telephone, located in the lobby near the big gym, is available to students.



CELL PHONE POLICY

Cell phones should be placed in student lockers between 6:55 a.m. and 3:30 p.m. Phones will be taken if students have them out and visible and/or are using them during the designated times. The first time the parent(s) must pick up the phone. The second time the parent(s) must pick up the phone **AFTER ONE WEEK**. If this happens a third time, the phone will be held and a meeting will be set up with parent(s) to discuss further action

H. LOCKERS

Every student will be assigned a locker. Lockers should be kept neat and clean. There will be a periodic clean-up and locker inspection. **DO NOT SHARE YOUR LOCKER. DO NOT GIVE SOMEONE ELSE YOUR LOCKER COMBINATION. REPORT ANY LOCKER PROBLEMS TO THE MAIN OFFICE IMMEDIATELY.** Students are responsible for their lock and locker for the school year. If the lock is lost, you will be charged \$5. If the lock is found, your \$5 will be refunded. **DO NOT PURCHASE A LOCK FROM THE STORE AND PUT IT ON THE LOCKER.** For safety reasons, only school locks can be used, as we sometimes need to open the locker to obtain books for assignments during vacations, illnesses, etc.



I. LUNCH/BRUNCH INFORMATION

The brunch/lunch program at Logan Middle is computerized. Each student is issued a "pin number", which allows them to access the money in his/her account or to eat free. Lunch money will be collected in the morning **ONLY** from 7:05 am to 9:00 am in the Cafeteria. Five to six different lunch entrees will be offered each day, All items may be purchased as Ala Carte. Appropriate prices will be listed in the Cafeteria. Appropriate behavior will be expected during the entire lunch period. Pin numbers are confidential and should not be shared. Violating this may result in restricted lunch privileges. Breakfast will be available daily, delivered to, and eaten in, the classroom. It must be ordered by classroom, a week in advance. Breakfast is **NOT** served in the school cafeteria. Students who receive free or reduced lunch also qualify for a free or reduced breakfast. Students will not be allowed to charge more than \$5.00 on their account. Students without money in their account will be offered a peanut butter sandwich and milk.

FREE OR REDUCED MEALS INFORMATION

An application form was mailed for your convenience prior to the opening of school. All students must fill out an application each year, return it to school and have it processed by the district office before a free or reduced status can be determined. Inquire in the Logan Middle School office if you did not receive an application form.

J. PASSES

Students are expected to have passes if they are in the hallways during class times and should be prepared to show their pass to a staff member when requested.

K. PHYSICALS

Physicals are required to be on file for all students before they can participate in any WIAA sanctioned practice or games. Forms can be obtained in the main office or from the Logan Middle Athletic Director.

L. PHYSICAL EDUCATION

Physical Education is required for all boys and girls in Wisconsin schools. To be excused from participation for more than three class periods, the student must present to the instructor a written statement from his/her family physician clearly indicating the condition and the time to be excused. Lockers for P.E. lockers will NOT be provided by the school. **THE SCHOOL CANNOT BE HELD RESPONSIBLE FOR LOST OR STOLEN ARTICLES.** So, each student must be very responsible for his/her personal belongings.

M. STUDENTS LEAVING THE SCHOOL BUILDING DURING THE DAY

No student will be allowed to leave the school premises without contact from the parent or a responsible adult (e.g. baby-sitter, neighbor who is to be called as indicated by the parent on the emergency card, etc.)

N. TEXTBOOKS

Textbooks are furnished free to Logan Middle students and are usually distributed by number at the beginning of the school year or term. Students are responsible for returning books to their respective teacher. Lost books must be paid for and books that have received excessive wear or damage will result in a fine being charged to the student.

O. STUDENT PLANNERS

All students will be expected to purchase a "Dailey Agenda Book" (i.e. Student Planner) - at a reduced price of \$2.00 - during registration. This is a personal planner in which each student can write their class schedule, daily assignments, important dates, appointments, and other school or personal items. In the event a student loses their student planner, a replacement may be purchased in the main office for \$5.00, while supplies last. Students who diligently utilize their planners are far more organized and prepared for academic success on a daily basis. Additionally, each student's effective use of the planner will help facilitate communication between school and home. Parents, we do have an expectation that you will be checking and signing the planer regularly at home. The onus of responsibility to ensure this is taking place is yours as a parent/guardian.

P. DRESS REQUIREMENTS FOR PHYSICAL EDUCATION

Athletic shoes (not necessarily expensive) should provide support and be worn with laces tied. Shorts or jogging pants, (NO tank tops), short sleeved or sleeveless T-shirt, sweatshirt or jacket, deodorant, combination lock. Shorts must be worn on the waist and not rolled down or pulled down. Boxers or underwear should not be showing. Keeping in mind the students' safety and welfare, shirts should be long enough to go over the shorts or pants.

Q. FEES

1. 6th, 7th, & 8th GRADES - \$2.00 - STUDENT PLANNERS
2. GRADE 7 - \$5.00 - LSCE/TECH
3. GRADE 8 - \$ 5.00 - CONSTRUCTION & MANUFACTURING
\$ 10.00 - EXPLORING TECHNOLOGY
\$ 3.00 - HEALTHY LIVING
\$ 15.00 - TEENS BY DESIGN

R. LOGAN MIDDLE SCHOOL PARENT GROUP (PTO)

Logan Middle School's Parent Group meets the 3rd Thursday of every month throughout the school year. The meetings begin at 7:00 pm, and end promptly at 8:00 pm. All parents are encouraged and welcome to attend. At the meetings, we discuss various events and issues pertaining to Logan Middle School, gather input and ideas from parents, plan various fundraisers, discuss questions or concerns, receive a report from the District Wide Parent Group, and just enjoy getting to know each other. A schedule of meeting dates will be published in our Logan Middle School Newsletter.

Website: LaCrosseSchools.org

S. DISTRICT WIDE PARENT COMMITTEE

The District Wide Parent Committee is a valuable way to promote communication between schools and parents. They meet on a regular basis with Superintendent Gerald Kember. A Logan Middle School Representative and Alternate are selected from the Logan Middle Parent Group.

T. GRADING SCALE

The grading scale and effort ratings for Logan Middle are as follows:

A	90 - 100	Effort:	Outstanding
B	80 - 89		Satisfactory
C	70 - 79		Below Ability
D	60 - 69		Little or No Effort
F	59 - below		

SCHOOL DISTRICT OF LA CROSSE PROMOTION AND RETENTION GUIDELINES FOR MIDDLE SCHOOLS

SCHOOL DISTRICT OF LA CROSSE ADMINISTRATIVE POLICIES AND REGULATIONS IKE GRADE ADVANCEMENT POLICY K-8

For Promotion/Retention Decisions

A. Philosophy/Beliefs

Quality instruction requires a focus on early, careful and continuous attention to student learning, together with immediate attention for students having difficulties. Children experiencing difficulties should be provided with repeated and continual

interventions in their instructional program to help them be more successful in school. These interventions may occur during or outside of the regular school day or regular school year.

In general, children should be advanced to the grade level to which they are best suited academically, socially, and emotionally. It is our district's goal that all students will be successful and advance from grade level to grade level. However, a small number of children may benefit from staying another year in the same grade. It is the belief of the School District of La Crosse that retention is more successful if:

1. it is done as early as possible in a child's education
2. the retention is accompanied with further modifications/interventions specific to each child's needs
3. the child has had no previous retention
4. special education student retention is an IEP decision

B. Retention Criteria

To be promoted to the next grade, the following criteria will be used:

1. **Academic Performance**
 - * Multiple interventions in the student's instructional program must have been tried and documented before retention is recommended. (Use the Intervention Inventory Form)
 - * The student should meet district curriculum benchmarks for minimal performance in language arts and mathematics K-8, as well as science and social studies in grades 6-8th OR be making adequate progress on IEP or ELL goals OR meet the requirements on test scores below.
2. **Pupil's Scores on the 4th, 6th, 7th, and 8th Grade State Tests**
 - * The student should score at least Basic on the state test in at least three areas OR at least Proficient in both math and reading. (State scores are reported in "proficiency levels": minimal, basic, proficient, and advanced)
3. **Teacher Recommendations**

The student services team, comprised of the student's teacher(s) and a counselor or school psychologist, will consider each case on an individual basis following the prescribed district procedures and timelines as closely as possible. Though parents will be involved in the decision concerning any retention, the final decision rests with the building principal.

C. Suggested Procedures and Timelines

Note: The timelines described below will need to accommodate a variety of situations and may be adjusted based on individual circumstances. Forms are available at each school.

1. First Quarter

- * Typically teachers become aware of problems affecting a student's progress and collect data using the district Intervention Inventory.**
- * The student services team (i.e. TAPS, Team Approach to Problem Solving) is informed and meets to discuss the specific interventions that will be implemented.**
- * Academic deficits should also be recorded on the appropriate district curriculum Benchmark Guide and the Promotion/Retention Summary form.**

2. Fall Parent-Teacher Conference

- * Parents will be informed of student concerns at conferences or through written progress reports. Meetings will be scheduled to discuss interventions with parents. This is to be documented on the Summary Form.**

3. By the End of the First Semester

- * The principal is informed that the possibility of retention exists.**
- * The parents are requested to attend a conference with the classroom teacher(s) to discuss the possibility of retention and the interventions that have taken place to date. Document on the Summary Form.**
- * The classroom teachers continue to implement and document interventions on the Intervention Inventory.**

4. During the Third Quarter and at Spring Parent-Teacher Conference

- * Appropriate referrals and evaluations occur.**
- * At the spring Pupil Progress Conference parents, the classroom teacher, and appropriate student services personnel will meet to discuss the interventions and evaluations and design a tentative plan for the next school year.**
- * Staff update the Summary Form.**

5. During the month of May (or summer if needed)
- * A conference will be held with parents, classroom teacher(s) and other school staff as needed.
 - * The recommendation for the next year's grade placement will be discussed at this time. Every attempt will be made to reach consensus between parents, teaching staff, and student services team.
 - * If the recommendation involves summer school, the final decision may be made later.
 - * Teachers will complete the Promotion/Retention Summary Form and the form will be kept on file for future reference.
 - * A letter detailing the final promotion/retention decision will be sent

D. Appeal Process

After a decision to retain has been made, parents(s)/guardian(s) may formally appeal the decision in writing to the Associate Superintendent of Instruction within 10 working days of written receipt of notice of retention. Within 5 working days of receipt of the written appeal, the Associate Superintendent of Instruction shall notify the principal in writing that an appeal has been filed and direct the principal to set a date for a hearing. Such date shall be no more than 5 working days after the principal receives the written notice that his/her retention decision has been appealed. The hearing will be conducted by the Associate Superintendent of Instruction. Present at the hearing will be the principal, teachers(s), and the parent(s)/guardian(s). The parent(s)/guardians will be provided an opportunity to testify and present information. Proceedings of the hearing will be put in writing and copy mailed to the parent(s)/guardian(s) within 5 working days after the hearing. Parents may request that the Superintendent review the results of their appeal. The decision of the Superintendent will be final.

State Statute 118.33: This policy is to be in compliance with state statute 118.33 (6)(a) 1 which states: To begin on September 1, 2002, "Each school board shall adopt a written policy specifying the criteria for promoting a pupil from the 4th grade to the 5th grade and from the 8th grade to the 9th grade. The criteria shall include the pupil's score on the examination administered under s.118.30, unless the pupil has been excused from taking the examination under s.118.30 (2)(b), the pupil's academic performance and the recommendation of teachers, and may include any other criteria specified by the school board. Except as

State Statute 118.33 cont.

provided in par. (b)1., the criteria apply to pupils enrolled in charter schools located in the school district.”

Forms to accompany this policy are available at each school: Intervention Inventory, Curriculum Benchmark Guide, Promotion/Retention Summary Form.

Approved by the Board of Education 3/18/02

U. BUS POLICY & RULES

Because safety is our primary concern, student discipline on the school bus is an important matter. A single lapse in the drivers concentration caused by students misbehaving could result in a serious accident. Please remember that the driver is in charge of the bus just as the teacher is in charge of the classroom. Students who are NOT regular bus riders are NOT ALLOWED to ride home with friends who are regular bus riders without a written parental request and prior approval from the bus company. This is Bus Company Policy.

V. SCHOOL PICTURES

School Pictures will be taken during registration, August 24th and 25th. Re-takes will be October 16, 2009, beginning at 7:35 am.

W. DANCE DATES

(ONLY students enrolled at Logan Middle School may attend school dances)

October 16, 2009	2:45-4:30 P.M.	Grades 6,7,8
December 4, 2009	2:45-4:30 P.M.	Grades 6,7,8
February 12, 2010	2:45-4:30 P.M.	Grades 6,7,8
April 16, 2010	2:45-4:30 P.M.	Grades 6,7,8

Dance tickets MUST be purchased in advance during the student lunch periods. Tickets are NOT sold at the dance. Students attending the dance are required to report to the gym immediately after school. Doors open at 2:45 and close at 3:00. Students are required to remain at the dance until 4:30 unless other arrangements have been made in advance with the Student Council Advisor, Associate Principal, or Principal. ONLY Logan Middle students are allowed to attend the dances.

8th Grade Recognition/Dance: June 4, 2010 8TH GRADE ONLY
6-7 P.M. 8th Grade Recognition Ceremony
7-9 P.M. Dance (8th Grade ONLY)

Only 8th grade students enrolled at Logan Middle School are allowed to attend the dance. We ENCOURAGE student fellowship, camaraderie, celebrating the last year at middle school, enjoying a fun evening, and parent planned and chaperoned post-dance activities. We DISCOURAGE formal wear, limos, flowers, or coming with a date.

X. ATHLETIC INFORMATION

MIDDLE SCHOOL SPORTS: 7TH & 8TH GRADES

Football	Basketball
Cross Country	Wrestling
Tennis	Track
Volleyball	Softball

The WIAA requires that all middle and high school students participating in sports receive a physical exam every two years.

- * 6th grade may participate in Tennis, Wrestling, and Cross Country
- * All incoming 6th and 7th grade athletes need a WIAA physical.
- * Note: WIAA physicals must be done by a physician.

*Please Plan Ahead...All students participating in co-curricular athletics must have a physical on file with our Athletic Director prior to earning the opportunity to practice.

2009- 2010 SPORTS SEASON

FALL SPORTS:

August 2009 - October 2009

Boys

Football

Cross Country

Girls

Volleyball

Cross Country

Tennis

WINTER SPORTS:

Session I October 2009 - December 2009

Boys

Basketball

Wrestling

Session II January 2010 - February 2010

Girls

Basketball

SPRING SPORTS:

March 2010 - May 2010

Boys

Track & Field

Tennis

Girls

Track & Field

Softball

INTRAMURALS

Intramurals at Logan Middle are co-curricular activities offered three times a school year for any sixth, seventh, and eighth grader. Sixth graders are encouraged to participate because they are only eligible for wrestling, cross-country, and tennis, as WIAA sanctioned athletic events. The specific intramural activities offered in our school, are dictated by student interest.

Y. STUDENT FIELD TRIPS - FORM IICA

The Board of Education of the School District of La Crosse recognizes the educational value of field trips and approves of these activities as a significant supplement to regular classroom instruction. A field trip shall be defined as a learning experience wherein students leave their school for a designated period of time under the supervision of school personnel. All field trips shall be educational in nature and shall be a continuation of classroom study or an approved school program.

Field trips provide worthwhile and effective learning experiences if appropriate, properly planned, and used to supplement or enhance the curriculum. A follow-up activity should be provided that connects the field trip to the ongoing curriculum.

Students that demonstrate inappropriate behavior during the normal school day may not be allowed to participate on field trips.

Per school board policy, the following forms must be filled out when a student is going on a field trip: **Consent To Treat, Single Use Permission Form, and Multiple Use - Walking Field Trip Permission Form.** Permission must be in writing.

- (1) Parents/guardians are to be advised in writing of all the details of a particular field trip by the staff member(s) involved at least one week before the trip.

Copies of all communications with parents will be retained by the staff member until the end of the school year in the event any problems develop.

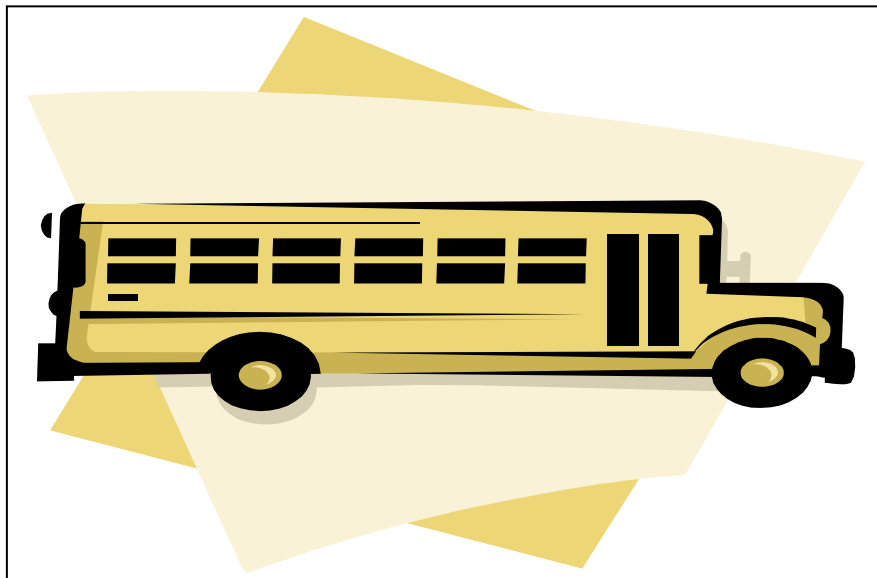
- (2) Standard parental permission slips and a list of participating students must be on file in the principal's office prior to departure.
- (3) A list of all students along with a "permission for medical treatment" form completed by the parents/guardians must be carried by the staff member in charge.
- (4) Several sources of funding will be considered to provide field trips for all students (e.g. personal funds, parent organizations, fund raising). No funds should be collected until all approvals are obtained as specified.
- (5) Student conduct will be governed by the Student Code of Rights and Responsibilities and Co/Ed-Curricular Activities Code. It is expected that students will conduct themselves in an appropriate manner on school-sponsored trips. It is important that all participants understand that they represent their school to the general public. Upon receipt of a report of violation of the code, the supervisory leader will meet with the student(s) involved to determine the validity of the report and make a decision regarding appropriate action. Parents/guardian and principal will be informed of the situation and the action to be taken.
- (6) Students involved in field trips shall be counted as present in school and permitted to complete, preferably in advance, the work that would be missed.
- (7) Students who participate in a field trip should remain with the group. The only exception will be a written request to the principal from the parent/guardian in advance of the trip, providing for alternate travel arrangements. The sponsor or chaperone will release the student only to the parent/guardian.

If your son/daughter is required to take medication during the school day, those medications must be available on the day of the field trip. If they are not available, your child will not be permitted to participate.

- A field trip day is a regular school day. All students are expected to attend.
- Parents will be notified if their child is not allowed to attend for any reason.
- Parents may accompany their son/daughter on any field trip. However, they must notify the field trip coordinator of their intention to participate, pay any entrance or travel fees, and agree to a set of expectations for participation as indicated by the field trip coordinator, including a criminal background check.
- Should a student be unable to attend because of illness or a family emergency a refund of the admission price may be available, however, transportation monies are NOT refundable.

PARENTS:

Should your child need financial assistance to pay for field trips, school activity or athletic fees, please be advised that Logan Middle offers a "work/study" program. With your written permission your child may work during or after school, supervised by a teacher or custodian, to earn money to help offset the cost of field trips and fees. This money is provided by our student council through the efforts of the fall all-school fundraising activity. A student may earn up to \$25.00 for the school year to apply toward one or more school activities. The rate of pay is \$5.00/hour. You may contact Mary Netzer, School Counselor, for more information (a work study is available in the main office).



WORK APPLICATION

I, _____ (Student's Name), am asking to be considered for work referral through the Student Work Referral being administered by Logan Middle School.

Birth Date _____ Age _____ Home Phone # _____

Parent/Guardian Name _____

Home Address _____

The purpose of the Work/Study Program is to assist Logan Middle School students in providing for their students fees and activities so that they may fully participate in all Logan Middle School programs. Payment of these fees is made directly to the school and not to the student.

WAVIER OF LIABILITY AND INDEMNIFICATION

We, the parents (or legal guardian), understand that Logan Middle School and the La Crosse School District and any employees of the School District are not liable for any personal injury or other harm which may come to our child while participating in this Work Program. As parents of the child submitting this application, we waive both for ourselves and for our child any right or claim against the School District and any of its employees for any damages which we or our child might suffer as a result of any injury of any nature which may occur to the child or to us as a result of the child's participation in this program. We hereby agree to indemnify the School District for any amount for which they may become liable for said child and to hold said School District harmless for any such liability.

<u>Date</u>	<u>Amount</u>	<u>For</u>	<u>Teacher</u>	<u>Eval (S-U)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

There is a \$25.00 limit, however, if more is needed the request will be reviewed.

Student Signature

Parent Signature

_____ Check here if more than \$25.00 is needed

_____ Approved _____ Denied

School Counselor

Z. STUDENT ASSISTANCE PROGRAM

The School District's Student Assistance Program, developed by school/community parent task force, is here to serve you and your child with a wide range of services around academic, alcohol, or other drug, family, emotional or other personal problems. School policy says help may be extended to parents or students at either's request. If you would like more information, please call your student's principal or school counselor. If you do not want these services made available to your child, please complete and return the following form to your child's school.

Thank you.

Student Assistance Program

I have read the above information and do not want my child to receive services from the Student Assistance Program.

Date Parent/Guardian Child's Name School

AA. EVACUATION SITES

In the event that Logan Middle School would need to evacuate, our primary site is Logan High School, 1500 Ranger Drive. Phone: 608-789-7700

Our secondary evacuation site is the Boys and Girls Club of Greater La Crosse, 1331 Clinton St. Phone: 608-784-3716